

# WEEKLY TIMESHEET

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EMPLOYEE:

SIGNATURE:

DATE:

MANAGER:

SIGNATURE:

DATE:

COMPANY:

THIS WEEK'S  
START DATE:


STANDARD  
PAY RATE:

OVERTIME  
PAY RATE:

DAY	DATE	JOB/SHIFT	JOB/SHIFT CODE	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL (HOURS)	OVERTIME (HOURS)	SICK (HOURS)	HOLIDAY (HOURS)	VACATION (HOURS)
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
Sunday												
							HOURS THIS WEEK	0	0	0	0	0
							RATE					
							SUB-TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
											TOTAL	\$0.00

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SHEETS

We  Employees

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